



BOARD OF TRUSTEES
Regular Meeting
May 11, 2022
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
 - a. Yeo & Yeo, CPA and Business Consultants, Audit Presentation
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Board Member Reports
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – April 27, 2022 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. Carriage Hill Estates #1 and #2 Paving Special Assessment District ICRC Participation Agreement
 - H. EDA/UT Participation Agreement – Lincoln Rd Paved Shoulders
11. NEW BUSINESS
 - A. Board of Trustees Follow-Up Discussion: Police Service Levels in Union Township

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
13. MANAGER COMMENTS
14. FINAL BOARD MEMBER COMMENT
15. ADJOURNMENT



Charter Township of Union Audit Results December 31, 2021



Presented by

Ali N. Barnes, CPA, CGFM

(989) 463-6108

alibar@yeoandyeo.com

Charter Township of Union

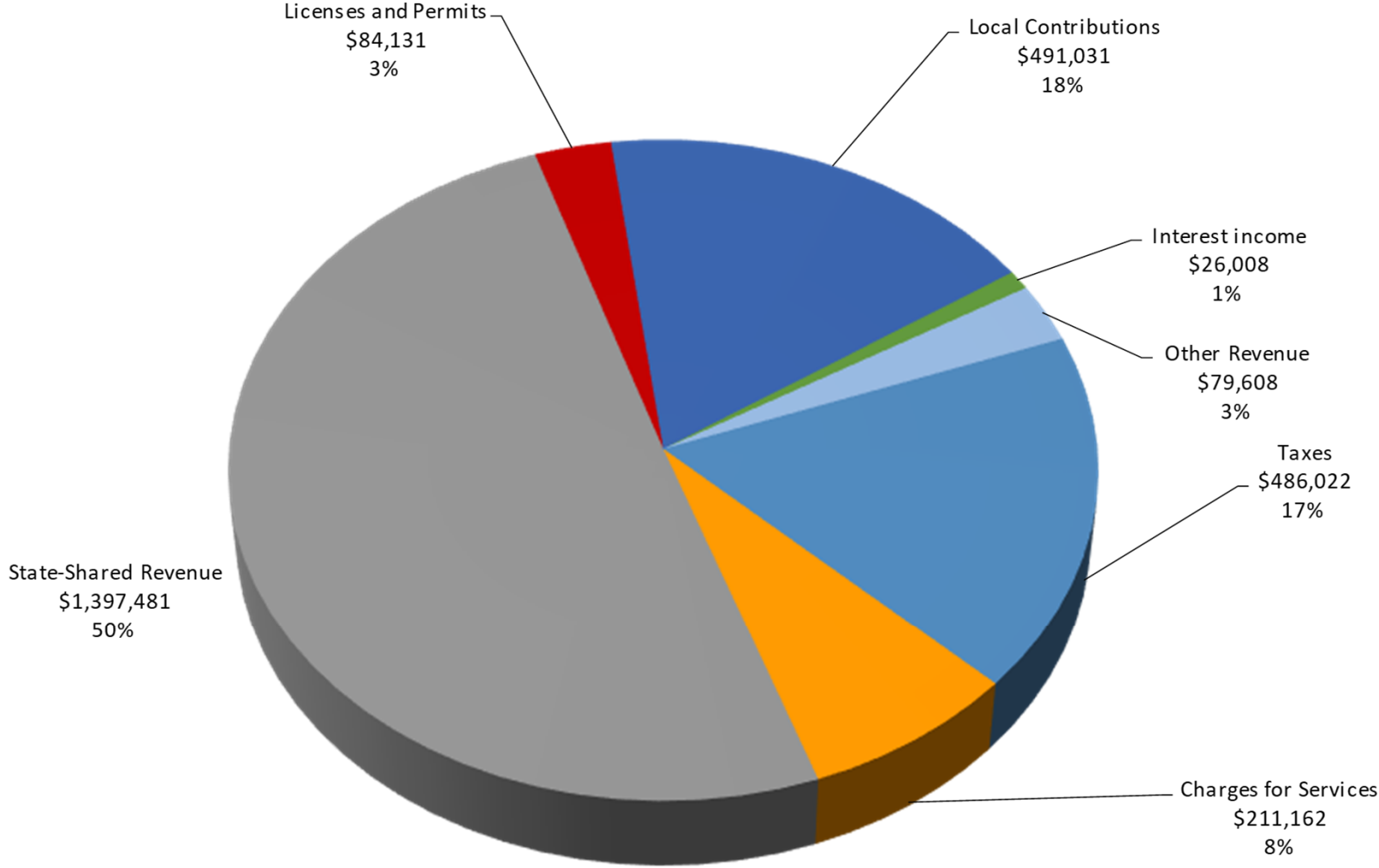


- Unmodified Opinion
 - Highest level of assurance
 - The financial records and statements are fairly and appropriately presented, and in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Charter Township of Union



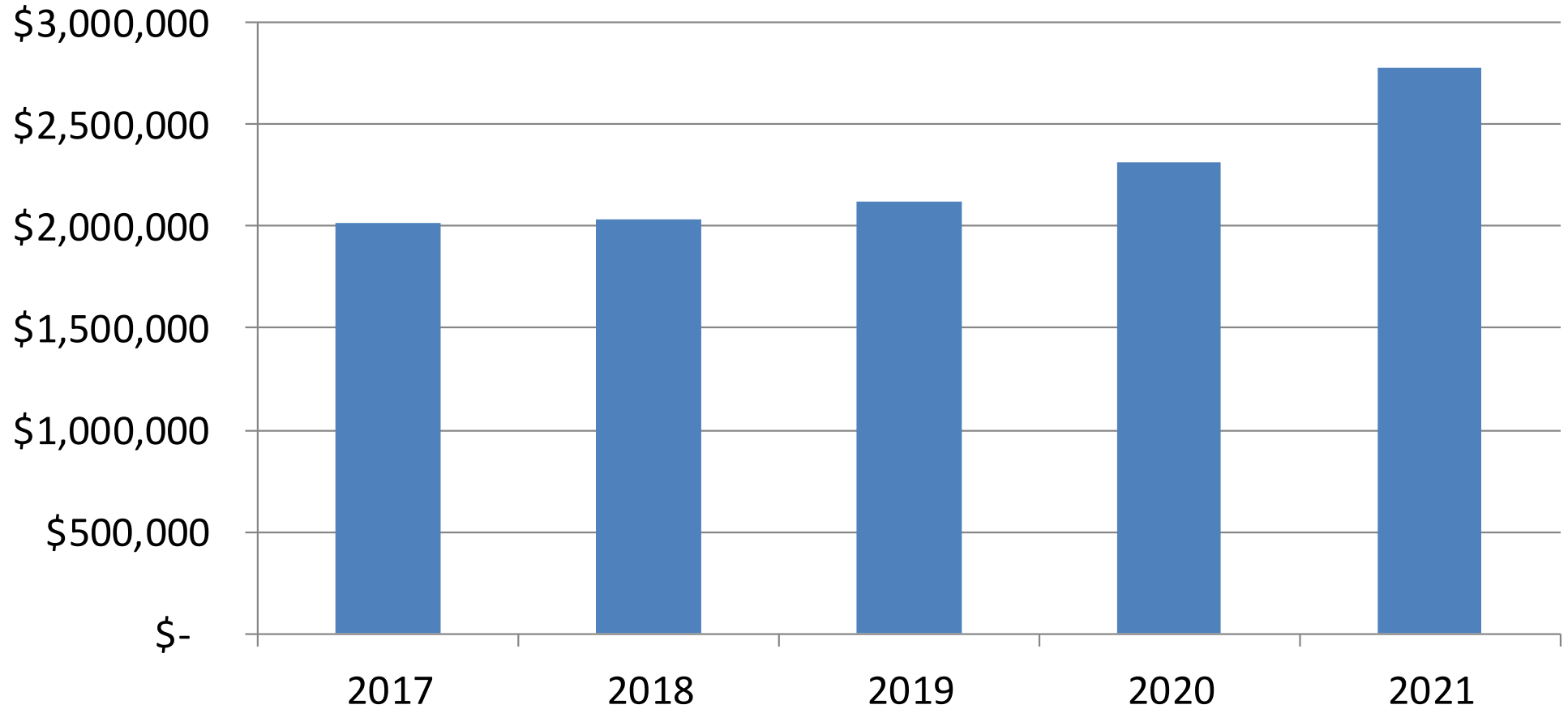
General Fund Revenue - \$2,775,443 December 31, 2021



Charter Township of Union



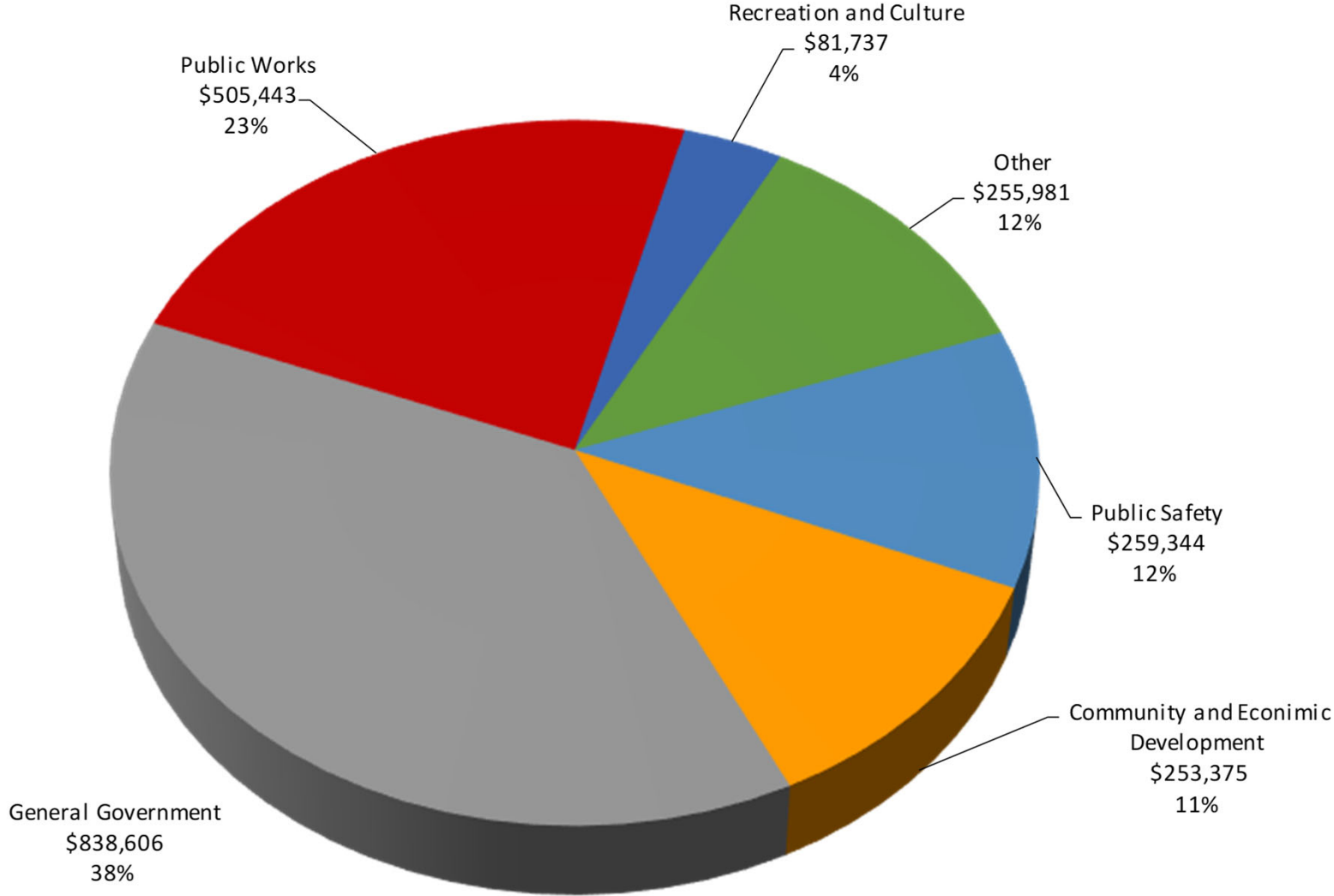
General Fund Revenues



Charter Township of Union



General Fund Expenditures - \$2,194,486 December 31, 2021

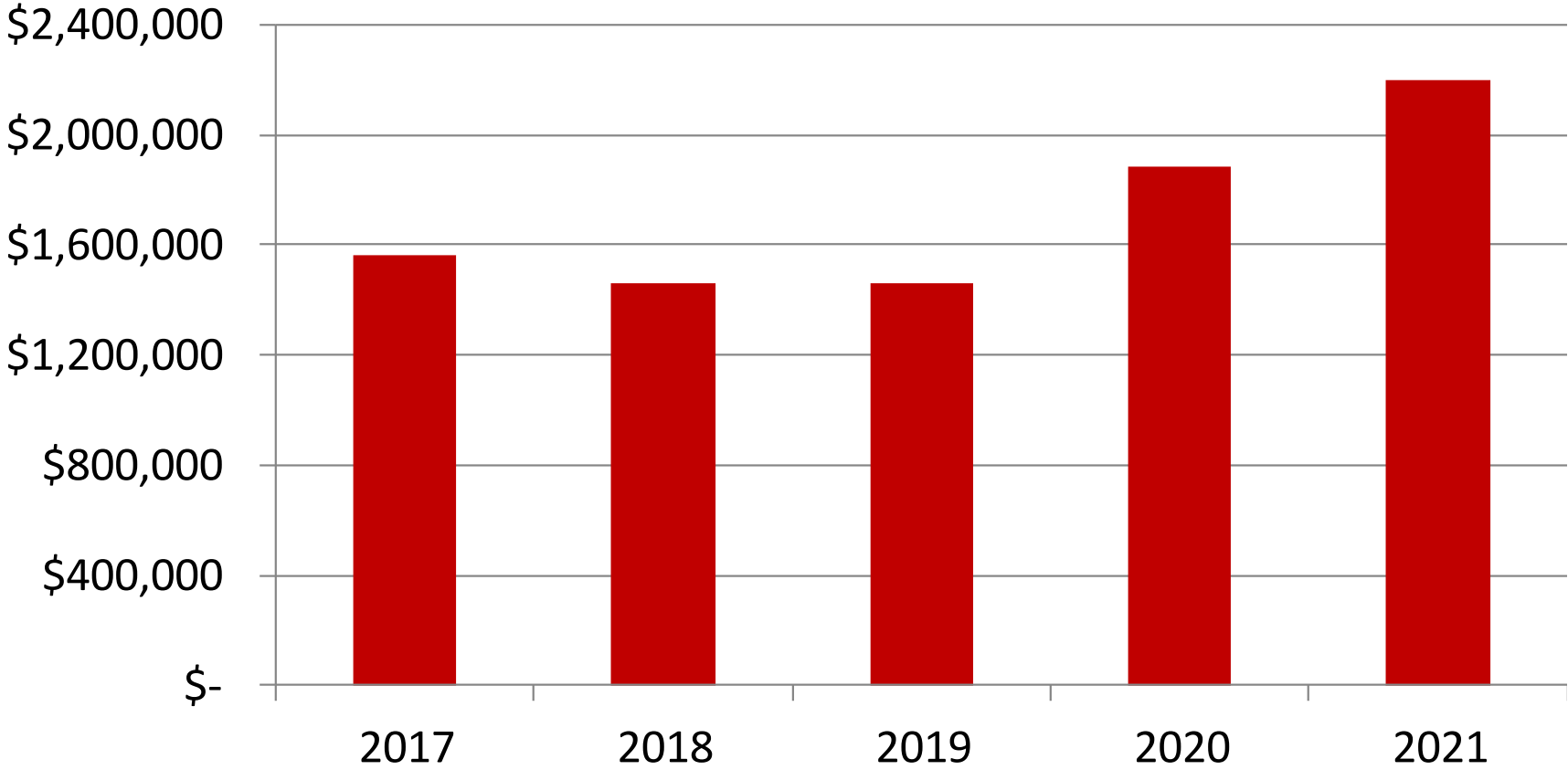


Charter Township of Union



General Fund Expenditures

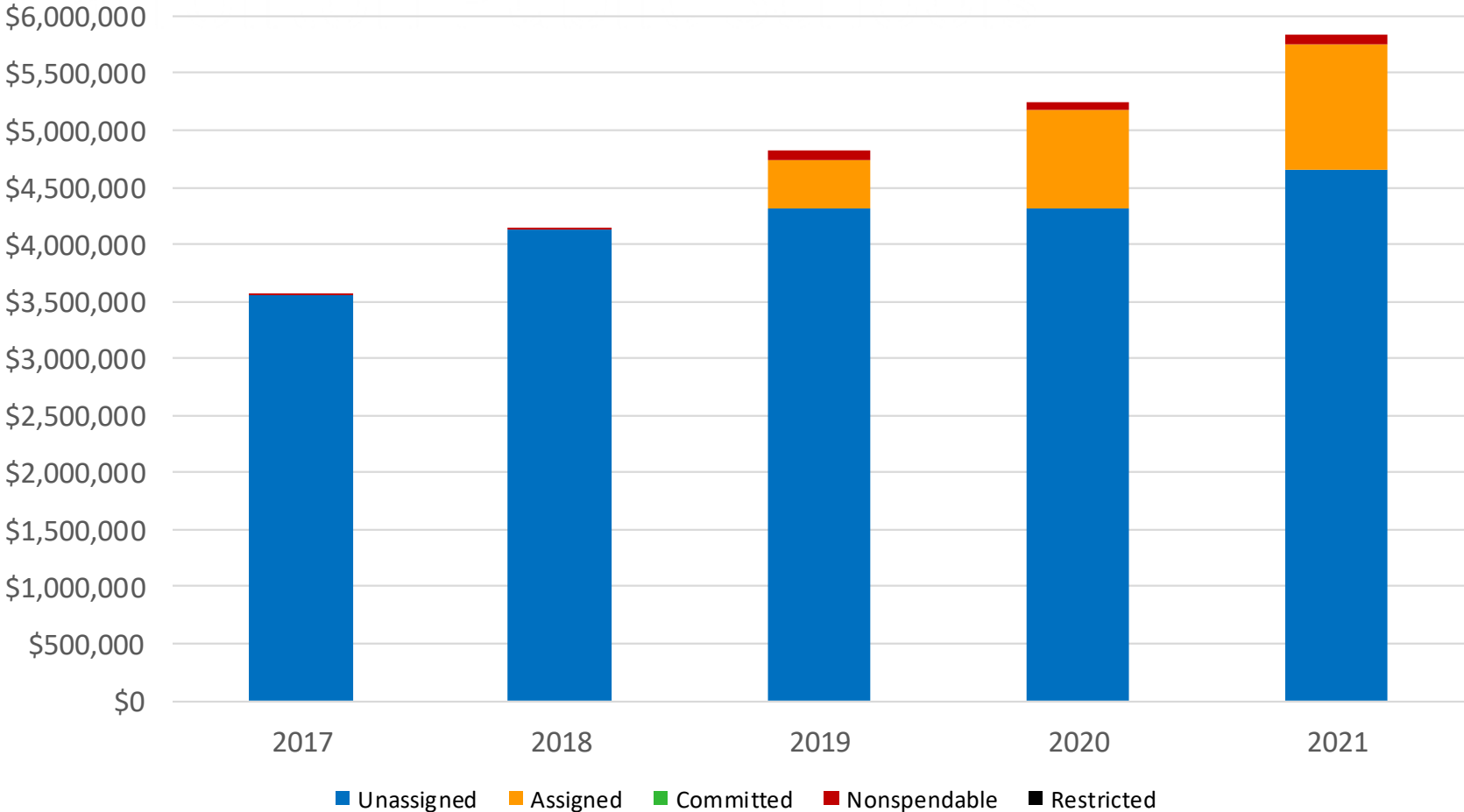
(excludes transfers)



Charter Township of Union



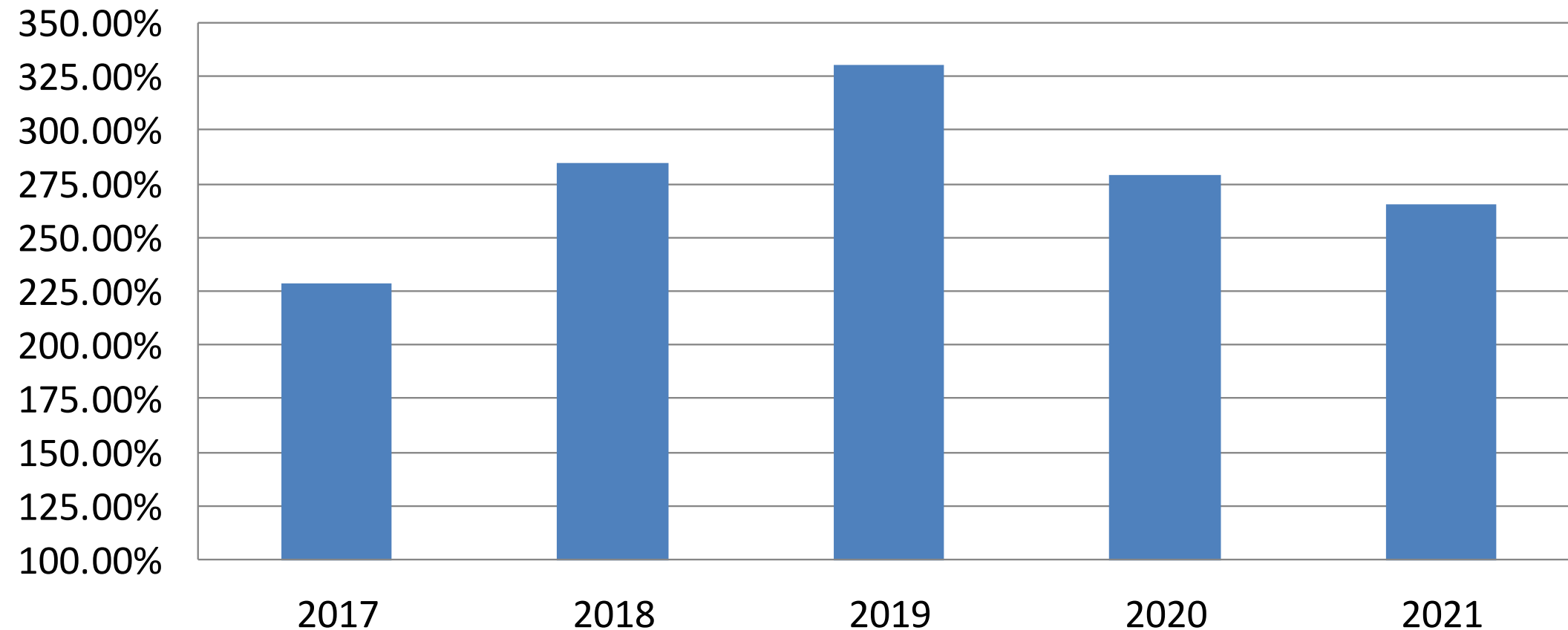
General Fund – Fund Balance



Charter Township of Union



General Fund – Fund Balance as % of Expenditures



Charter Township of Union



Fire Fund

Balance Sheet	
Assets	
Cash and cash equivalents	\$ 1,033,040
Taxes receivable	426,362
Prepaid items	203,225
Other	<u>44</u>
Total assets	<u>\$ 1,662,671</u>
Deferred inflow of resources	<u>\$ 702,339</u>
Fund balance	
Non-spendable	\$ 203,225
Restricted	<u>757,107</u>
Total fund balance	<u>\$ 960,332</u>

Charter Township of Union



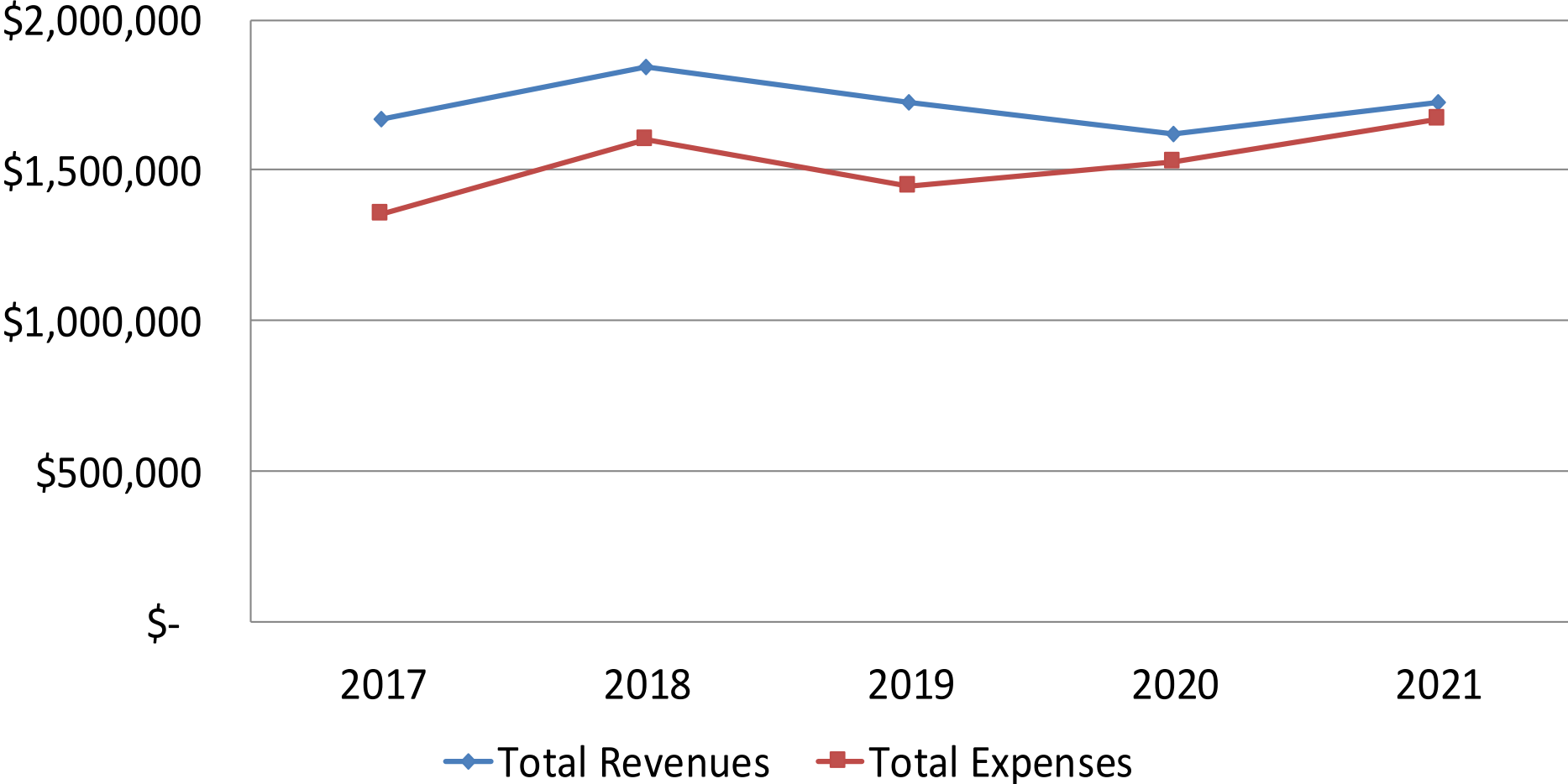
Fire Fund

Statement of Revenues, Expenditures and Changes in Fund Balances	
Revenues	
Taxes	\$ 713,274
Charges for services	140,666
Other	<u>28,223</u>
Total revenues	<u>882,163</u>
Expenditures	<u>745,789</u>
Net change in fund balance	136,374
Fund balance – beginning of year	<u>823,958</u>
Fund balance – end of year	<u>\$ 960,332</u>

Charter Township of Union



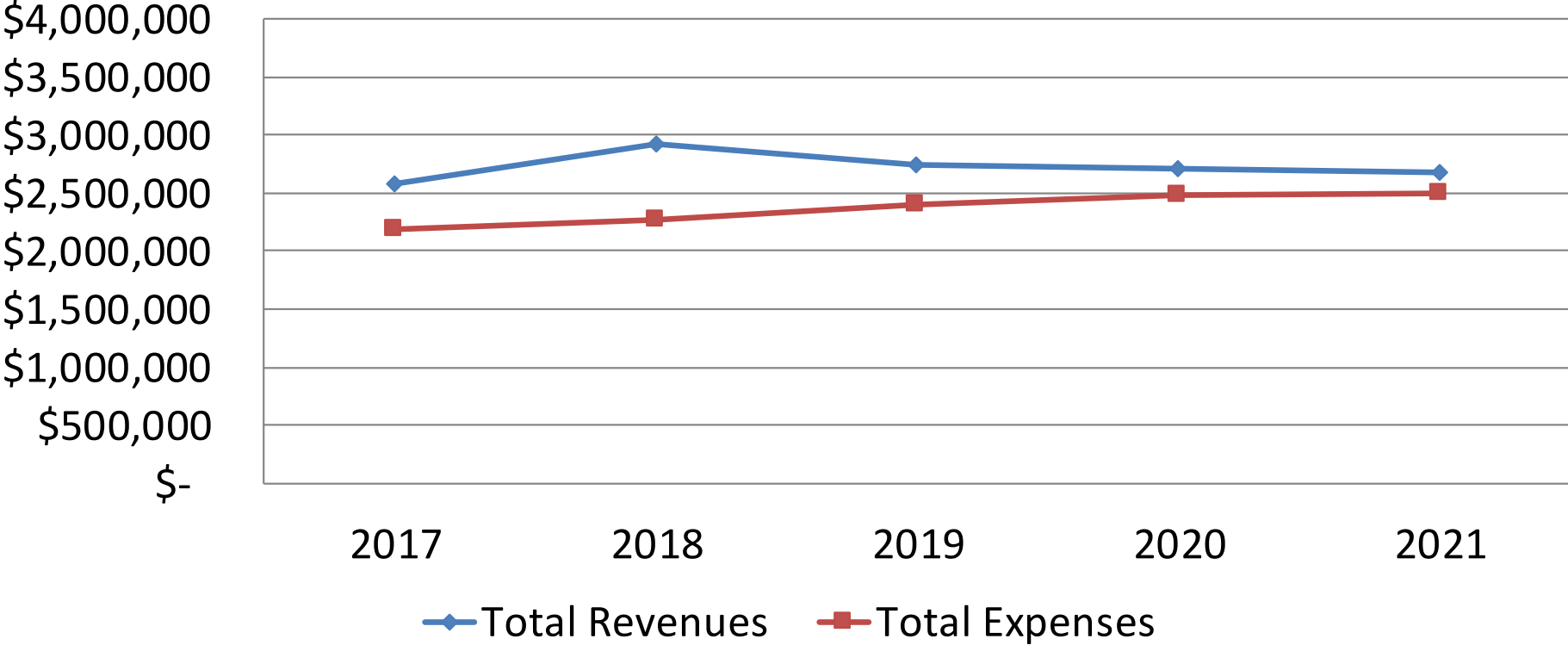
Water Fund



Charter Township of Union



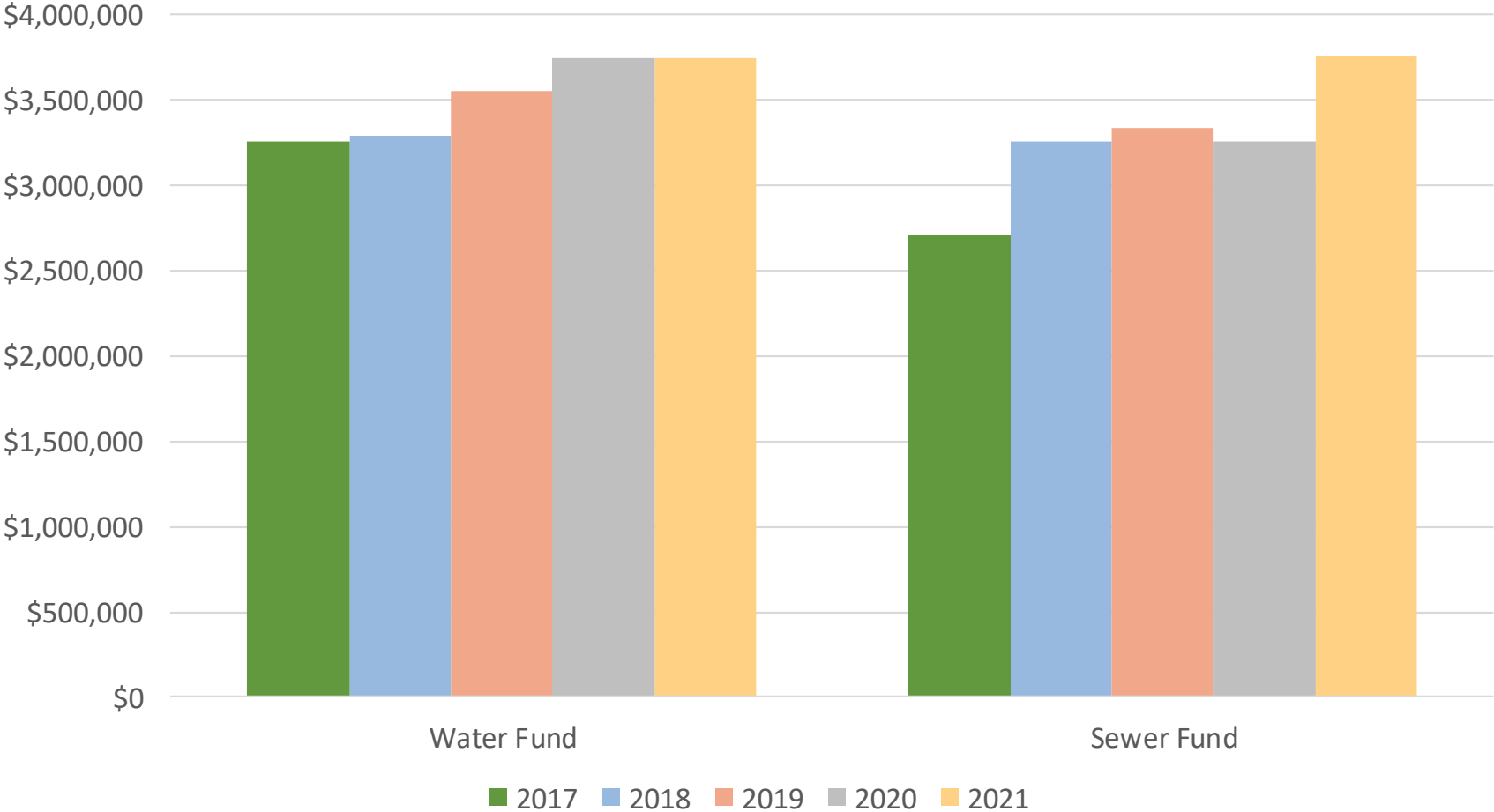
Sewer Fund



Charter Township of Union



Water and Sewer Funds – Working Capital



Charter Township of Union



No Material Weaknesses

No Significant Deficiencies

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Jack	Williams	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2022
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	vacant seat		12/31/2022
5 -	Brandon	LaBelle	12/31/2022
Alt. #1	vacant seat		12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Cheryl	Hunter	6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2022
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022

Breanne Moeggenberg

611 S Bamber Rd
Mt Pleasant, MI 48858
989.309.9118
bmoeggy@yahoo.com

12th March 2022

Charter Township of Union

Zoning Board of Appeals
2010 S Lincoln Rd
Mt Pleasant, MI 48858

To Whom It May Concern,

As a community activist and a small business owner here in Union Township, I have a passion and desire to help our area grow in a positive fashion so that the residents are empowered with economic opportunities that safely and effectively lead to county growth. Thus, I am providing an application for an appointment to the Zoning Board of Appeals or Planning Commission.

In the attached Resume you will find that I have past experience working on various Boards including the writing and proposals of bylaws. Beyond this, reading and understanding rules and ordinances has been a necessity as a childcare business owner but has also become useful on many avenues recently as we stretched through the last two years of pandemic promulgations.

While I realize my personal life views may vary from some of those that review this application, it is my belief that diversity in representation and decisions brings the most inclusion to the table. If my past and recent experience would be beneficial to a position on the Zoning Board of Appeals or Planning Commission, I would greatly appreciate an opportunity to meet with you and discuss my applicability.

Sincerely,

Breanne Moeggenberg

Breanne Moeggenberg

611 S BAMBER RD
MT PLEASANT, MI 48858
989.309.9118
BMOEGGY@YAHOO.COM

EDUCATION

Alma College, Alma, MI

— *Exercise and Health Science*

September 1997 - April 2001

WORK EXPERIENCE

Aunt Bree's Day Care

Midland to Mt Pleasant, MI

— *Owner/SOM Licensed Childcare Provider*

February 2017 - PRESENT

January 2003 - September 2010

Starting as a State of Michigan family sized childcare business, operated from the home, now a group sized childcare business serving and caring for up to twelve children daily and contracting five staff.

BOARD EXPERIENCE

Moms for Liberty - Isabella County, MI

Mt Pleasant, MI

— *Chapter Chair*

2022 - PRESENT

A recently formed group, to the National Organization Moms for Liberty, that is dedicated to fighting for the survival of America by unifying, educating and empowering parents to defend their parental rights at all levels of government.

Amateur Hockey Association of Mt Pleasant

Mt Pleasant, MI

— *Secretary*

2009 - 2012

An association intended to promote and organize hockey teams while maintaining the programs.

SKILLS

- Public Speaking
- Organizing fundraising, marketing and rally events
- Creating, organizing and implementing procedures and bylaws

REFERENCES

Jeff Bean

6675 N Whiteville Rd
Rosebush, MI
517.202.9421
jeff@jeffbean.net

Dawn Betha

407 W Drive
Mt Pleasant, MI
760.519.1215
dawnbetha@yahoo.com

Jim Horton

3089 Hunters Trail
Mt Pleasant, MI
989.621.1534
jim@rxlegalpc.com

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**

Name: Breanne Moegeberg Date: 3-12-22
Address: 6011 S Bamber Rd Mt Pleasant
Phone (home) — (cell) 989-309-9118 (work) —
Email: bmoeggy@yahoo.com
Occupation: Self-employed childcare business owner

Please State in order of preference, area(s) of interest:


- | | | |
|------------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>X 2</u> | Zoning Board of Appeals | Must be a Union Township Resident |
| <u>—</u> | Board of Review | Must be a Union Township Resident |
| <u>X 1</u> | Planning Commission | Must be a Union Township Resident |
| <u>—</u> | EDA | Must meet one of the following qualifications:
<u>—</u> Property owner in East or West DDA
<u>—</u> Property owner in East or West DDA
<u>—</u> Resident in Union Township |
| <u>—</u> | OTHER *Specify Board: <u>—</u> | |

Please state reason(s) for interest in above board(s):

As a community activist and a business owner, I have a passion and desire to help our county grow in a positive manner.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Please see attached.

Signature:  Date: 3-12-22

2022 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on April 27, 2022, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Treasurer Rice, Trustee Bills, Trustee Brown, and Trustee Hauck

Excused:

Trustee Thering

Approval of Agenda

Cody moved **Hauck** supported to approve the agenda as presented. **Vote: Ayes: 6 Nays: 0.**
Motion carried.

Presentation

- A. Rodney Nanney, Community and Economic Development Director gave a presentation on the Sidewalks and Pathway activities.

Public Hearings

- A. Carriage Hill Estates #1 and #2 Subdivision Paving Special Assessment District
Open: 7:28 p.m.
No comments were offered.
Closed: 7:29 p.m.

Public Comment

- Open: 7:29 p.m.
No comments were offered.
Closed: 7:29 p.m.

Reports/Board Comments

- A. **Current List of Boards and Commissions – Appointments as needed**
- B. **April Monthly Activity Report**
- C. **Planning Commission, EDA, Sidewalks, and ZBA updates by Community and Economic Development Director**
- D. **Board Member Reports**

Bills – Gave updates on the Isabella County Board of Commissioners meeting held April 18th.

Rice – Gave updates on the Sidewalk & Pathways Prioritization Committee meeting held April 26th.

Hauck – Gave updates on the Isabella County Road Commission meeting held April 14th and the Council of Governance meeting held April 20th.

Consent Agenda

- A. Communications
- B. Minutes – April 6, 2022 – Joint Meeting and April 13, 2022 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Cody moved **Rice** supported to approve the consent agenda with one clerical change to the April 13, 2022 Regular Meeting minutes under item B to read March 23rd instead of April 13, 2022 – Regular Meeting minutes. **Vote: Ayes: 6 Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Smith) Pump Station #1 Construction Contract

Hauck moved **Cody** supported to approval the construction contract with The Isabella Corporation in the amount of \$958,000.00 for the replacement of Pump Station #1 located on Enterprise Drive. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, and Hauck. Nays: 0. Motion carried.**

B. Discussion/Action: (Smith) MDOT Good Faith Offer easement documents sign-off

Brown moved **Rice** supported to approve the sign-off of two (2) MDOT Good Faith Offer easements located on northwest corner of Pickard Road and Carter Street and the northwest corner of Pickard Road and Betty Lane in association with the M-20 reconstruction project from Mission Street to US-127 and direct the Township Clerk to execute the Good Faith Offer documents. **Vote: Ayes: 6 Nays: 0. Motion carried.**

C. Discussion/Action: (Smith) 2022 MDOT Performance Resolution for Municipalities

Bills moved **Rice** supported to adopt the MDOT Performance Resolution for Municipalities for working within MDOT road rights-of-ways. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, and Hauck. Nays: 0. Motion carried.**

D. Discussion/Action: (Smith) Carriage Hill Estates #1 and #2 Subdivision Paving Special Assessment District Resolution #5

Bills moved **Brown** supported adopt Carriage Hill Estates #1 and #2 Subdivision Paving Special Assessment District Resolution #5 to confirm the Special Assessment Roll, determine the number of annual installments, and determine the interest rate to be charged on future installments. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, and Hauck. Nays: 0. Motion carried.**

E. Discussion/Action: (Nanney) Demolition – Clean-up of 5243 Jonathan Lane award

Bills moved **Brown** supported to approve the bid from Greenscape General Contracting not to exceed \$16,750.00 to demolish and remove the building foundation and existing wood fencing on lot 61 in the Country Squire Estates Subdivision No. 2, which is 5243 Jonathon Lane (PID 14-

059-00-061-00), along with permanent removal and capping of utilities, removal and disposal of debris, refuse, and materials from the parcel, and associated site restoration; and to authorize the Township Manager tossing an authorization for service agreement with the successful bidder. **Vote: Ayes: 6 Nays: 0. Motion carried.**

F. Discussion/Action: (Stuhldreher) Policy Governance 2.5 Financial Condition & Activities

Discussion by the Board

G. Discussion/Action: (Stuhldreher) Policy Governance 2.6 Asset Protection

Discussion by the Board

H. Discussion/Action (Stuhldreher) Policy Governance 3.4 Agenda Planning

Discussion by the Board

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:43 p.m.

No comments were offered

Closed: 8:43 p.m.

MANAGER COMMENTS

- Commented on the Isabella County Road Commission agenda requesting approval of funds to install a light at Bradley and Pickard.
- Union Township was invited to review CMU's Master Plan.

FINAL BOARD MEMBER COMMENTS

Hauck – Invited the public to use the Township parks; commented on potential future paving projects on Deerfield Rd.; announced that he is running for the Isabella County Road Commission this upcoming election.

Cody – Agreed with Trustee Hauck's on the need to pave Deerfield Rd.

Brown – Congratulated Trustee Hauck on running for a seat on the Road Commission and let him know he will be missed; expressed eagerness to receive the new Vac Truck in October.

Bills – Thanked Mr. Nanney for a great report and thanked Tera for taking on extra work in the absence of the Accounting Specialist.

Rice – Commented on bollard post on sidewalks for pedestrian safety.

Mielke – Supported Hauck's comment on idea of paved roads.

ADJOURNMENT

Rice moved Bills supported to adjourn the meeting at 9:00 p.m. **Vote: Ayes: 6 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
05/04/2022	101	521 (E)	00146	CONSUMERS ENERGY	3248 S CONCOURSE DR 3998 E DEERFIELD RD 5369 S CRAWFORD RD STREET LIGHTS 2010 S LINCOLN RD LF LIGHT 48858 LED LIGHT RD. 5228 S ISABELLA RD	288.34 127.97 85.57 1,549.93 50.80 216.37 7,640.04 <u>9,959.02</u>
05/05/2022	101	522 (E)	01105	MASTERCARD	MASTER - CRAWFORD MASTERCARD - BEBOW MASTERCARD - WALDRON MASTERCARD - DEARING MASTERCARD - RADAR MASTERCARD - MCBRIDE MASTERCARD - ROCKAFELLOW MASTERCARD - STUHLDTREHER MASTERCARD - HOHLBIEN MASTERCARD - OCKERT MASTERCARD - THEISEN MASTERCARD - NANNEY MASTERCARD - CODY MASTERCARD - TEALL MASTERCARD - SMITH	488.70 509.41 152.12 2,084.73 261.13 2,295.67 265.00 104.97 211.93 65.38 51.54 56.95 20.50 817.94 130.00 <u>7,515.97</u>
05/11/2022	101	23637	01778	A M R ALLIANCES	BUILDING MICH COMMUNITIES CONFERENCE-MAY	149.00
05/11/2022	101	23638	01703	AMAZON CAPITAL SERVICES	FIELD MARKING PAINT FOR BALL FIELDS BOARD ROOM UPGRADE-SOUND SYSTEM/TRANSMIT	159.90 1,009.22 <u>1,169.12</u>
05/11/2022	101	23639	01679	LISA MARIE AUKER	ELECTION WORK-MAY 2022	73.50
05/11/2022	101	23640	00084	B S & A SOFTWARE	BSA ANNUAL SUPPORT-MAY 2022	7,078.00
05/11/2022	101	23641	01678	MARY R. BENTLEY	ELECTION WORK-MAY 2022	238.00
05/11/2022	101	23642	00072	BLOCK ELECTRIC	BREAKER PANEL AT MERIDIAN WELL SITE WELL #8 WIRING SHORT REPAIR	8,000.00 130.00 <u>8,130.00</u>
05/11/2022	101	23643	01240	BRAUN KENDRICK FINKBEINER PLC	GENERAL LEGAL FEES- MARCH 2022 CONCERNED CITIZENS LITIGATION - MAR 2022 ZALUD LITIGATION - MARCH 2022	4,716.48 270.00 3,930.00 <u>8,916.48</u>
05/11/2022	101	23644	01407	VICTORIA BUSHONG	ELECTION WORK-MAY 2022	280.00
05/11/2022	101	23645	00095	C & C ENTERPRISES, INC.	CLOROX WIPES - TWP HALL JANITORIAL SUPPLIES - TWP HALL	55.25 150.00 <u>205.25</u>
05/11/2022	101	23646	00129	CMS INTERNET, LLC	5 OUTDOOR CAMERAS WITH HARDWARE/SOFTWARE	<u>026</u> 9,202.50

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MANAGED IT, EMAIL, & PHONE SERVICE-MAY 2	5,466.06
						<u>14,668.56</u>
05/11/2022	101	23647	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-APRIL 2022	895.94
05/11/2022	101	23648	01171	DBI BUSINESS INTERIORS	STENO BOOK-TWP HALL CLIPBOARD/RENTAL INSPECTOR	32.40 <u>1.89</u>
						34.29
05/11/2022	101	23649	01674	RANDALL JORDAN DOYLE	ELECTION WORK-MAY 2022	368.00
05/11/2022	101	23650	01779	MARILYN DRENTH	REFUND JAMESON PAVILION DEPOSIT	60.00
05/11/2022	101	23651	00098	ELECTION SOURCE	TABULATOR CODING AND MEDIA CREATION	860.00
05/11/2022	101	23652	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE/LIQUID AQUADENE	2,865.50
05/11/2022	101	23653	01408	JULIE A ENGLER	ELECTION WORK-MAY 2022	238.00
05/11/2022	101	23654	01426	ENVIRONMENTAL RESOURCE ASSOCIATES	LAB DRINKING WATER	835.65
05/11/2022	101	23655	01500	CHRISTINE K FOUNTAIN	ELECTION WORK-MAY 2022	284.00
05/11/2022	101	23656	01776	DIANE GOLDING	ELECTION WORK-MAY	28.00
05/11/2022	101	23657	01775	GARY GOLDING	ELECTION WORK-MAY 2022	28.00
05/11/2022	101	23658	00261	GRAINGER	MOTOR CAPACITORS FOR LIFT STATIONS	262.87
05/11/2022	101	23659	01670	RUTH MARGARET HELWIG	ELECTION WORK-MAY 2022	252.00
05/11/2022	101	23660	00281	MARGIE HENRY	ELECTION WORK-MAY 2022	238.00
05/11/2022	101	23661	01590	JANICE HOWDYSHELL	ELECTION WORK-MAY 2022	260.00
05/11/2022	101	23662	01721	HYDROCORP	CROSS CONNECTION CONTROL PRG/NON RESIDEN CROSS CONNECTION CONTROL PRG/RESIDENTIAL	950.00 <u>2,650.00</u>
						3,600.00
05/11/2022	101	23663	00324	ISABELLA CORPORATION	PUMP STATION #12 UPGRADES-FINAL PMT	19,500.00
05/11/2022	101	23664	01498	MINDY JOSLIN	ELECTION WORK-MAY 2022	272.00
05/11/2022	101	23665	00356	KENNEDY INDUSTRIES, INC.	AIR RELEASE VALVES FOR LIFTSTATIONS	7,520.00
05/11/2022	101	23666	00415	MICHIGAN CAT	FENDER FOR BACKHOE	222.97
05/11/2022	101	23667	00142	MICHIGAN OFFICE SOLUTIONS	PRINTER/COPIER SERV. AGREEMENT-MAY 2022	1,091.20
05/11/2022	101	23668	00463	MT. PLEASANT HEATING & AIR COND	BOILER INSPECTION-TWP HALL	105.00
05/11/2022	101	23669	00494	NORTH CENTRAL LABORATORIES	LABCONCO ACID RINSE/POWDERED DETERGENT	238.73
05/11/2022	101	23670	01713	NANCI OSBORN	ELECTION WORK-MAY 2022	238.00
05/11/2022	101	23671	00131	PERCEPTIVE CONTROLS, INC	ADD 3RD TERTIARY/FIX SCREEN/FIX ALARM ON	202.50
05/11/2022	101	23672	01755	FRANK RICE	ELECTION WORK-MAY 2022	98.00
05/11/2022	101	23673	01373	MERISSA J. RICE	ELECTION WORK-MAY 2022	280.00
05/11/2022	101	23674	01757	SHARON RICE	ELECTION WORK-MAY 2022	98.00
05/11/2022	101	23675	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES MAR 2022-TWP HALL JANITORIAL SERVICES MAR 2022-WWTP JANITORIAL SERVICES MAR 2022-WTR JANITORIAL SERVICES JAN 2022-WWTP JANITORIAL SERVICES JAN 2022-TWP HALL JANITORIAL SERVICES OCT 2021-TWP HALL JANITORIAL SERVICES JAN 2022-WTR	852.14 316.29 316.29 316.29 852.14 325.00 <u>316.29</u>
						3,294.44
05/11/2022	101	23676	01673	JUDITH A SIMON	ELECTION WORK-MAY 2022	182.00
05/11/2022	101	23677	01410	CINDY SMITH	ELECTION WORK-MAY 2022	272.00
05/11/2022	101	23678	01336	CYNTHIA M VELDT-DIETSCH	ELECTION WORK-MAY 2022	272.00
05/11/2022	101	23679	01314	VERIZON WIRELESS	CELL PHONES 4/16/22-5/15/22	430.87
05/11/2022	101	23680	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE SHOP-MAY 2022 DUMPSTER SERVICE JAMESON-MAY 2022 DUMPSTER SERVICE TWP HALL-MAY 2022 DUMPSTER SERVICE WWTP-MAY 2022 DUMPSTER SERVICE MCDONALD-MAY 2022	42.39 112.09 63.49 248.52 <u>128.42</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					DUMPSTER SERVICE WTR-MAY 2022	42.80
						<u>637.71</u>
05/11/2022	101	23681	00723	WINN TELECOM	PHONE SERVICE 5/1/22-5/31/22	338.00
05/11/2022	101	23682	01372	JOSEPH W YODER	ELECTION WORK-MAY 2022	32.00
05/11/2022	101	23683	01159	SUSAN K YODER	ELECTION WORK-MAY 2022	32.00
101 TOTALS:						
Total of 49 Checks:						104,850.57
Less 0 Void Checks:						0.00
Total of 49 Disbursements:						<u>104,850.57</u>

Charter Township of Union Payroll

CHECK DATE: April 28, 2022

PPE: April 23, 2022

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	36,215.54
Fire Fund		
EDDA		
WDDA		
Sewer Fund		34,882.97
Water Fund		27,114.87
Total To Transfer from Pooled Savings	\$	98,213.38

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	62,813.48
Employer Share Med		903.37
Employer Share SS		3,862.67
SUI		8.96
Pension-Employer Portion		5,264.59
Workers' Comp		596.71
Life/LTD		-
Dental		1,343.81
Health Care		23,283.44
Vision		-
Vision Contribution		-
Health Care Contribution		-
Flex Administrators		80.00
Cobra/Flex Administration		56.35
PCORI Fee		-
Total Transfer to Payroll Checking	\$	98,213.38

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2022**

BOARD MEMBER: Lisa Cody

MONTH: February, March

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
2/3/22	Election Commission	X		50.00
3/28/22	Election Commission	X		50.00
				100.00

SIGNATURE:  **Date:** 4/27/2022

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.



Union Township Report-1

Date: Tuesday, April 26, 2022



Alarm Date between 2022-04-11 and 2022-04-24

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000253						
		4/11/2022 1:21:01 AM	324	Motor vehicle accident with no injuries.	ENG 32	3	1
						Total Responding 3	
Union Township	0000255						
		4/12/2022 1:08:32 PM	140	Natural vegetation fire, other	C 31	1	1
						Total Responding 1	
Union Township	0000258						
		4/13/2022 4:40:00 PM	321	EMS call, excluding vehicle accident with injury	ENG 31	2	1
		4/13/2022 4:40:00 PM	321	EMS call, excluding vehicle accident with injury	C 31	1	1

							Total Responding 3
Union Township	0000259						
		4/14/2022 4:45:00 AM	444	Power line down	ENG 32	3	1
						Total Responding 3	
Union Township	0000260						
		4/14/2022 6:25:02 AM	745	Alarm system activation, no fire - unintentional	ENG 32	3	1
						Total Responding 3	
Union Township	0000261						
		4/14/2022 6:44:57 AM	611	Dispatched & canceled en route	ENG 32	3	1
						Total Responding 3	
Union Township	0000263						

		4/16/2022 12:42:07 PM	444	Power line down	ENG 32	3	1
						Total Responding 3	
Union Township	0000266						
		4/17/2022 7:21:12 AM	154	Dumpster or other outside trash receptacle fire	ENG 32	3	1
						Total Responding 3	
Union Township	0000267						
		4/17/2022 8:32:09 AM	311	Medical assist, assist EMS crew	ENG 33	2	1
						Total Responding 2	
Union Township	0000268						
		4/17/2022 5:20:40 PM	251	Excessive heat, scorch burns with no ignition	ENG 33	2	1
						Total Responding 2	

Union Township	0000274						
		4/20/2022 9:20:37 PM	622	No incident found on arrival at dispatch address	ENG 33	2	1
						Total Responding 2	
Union Township	0000276						
		4/21/2022 1:56:53 PM	112	Fires in structure other than in a building	ENG 33	2	1
						Total Responding 2	
Union Township	0000279						
		4/22/2022 10:24:47 AM	320	Emergency medical service incident, other	ENG 33	2	1
						Total Responding 2	
Union Township	0000283						
		4/23/2022 5:30:35 PM	731	Sprinkler activation due to malfunction	ENG 33	2	1
						Total Responding 2	

	Total Runs 14						Total Responding 34

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



REQUEST FOR TOWNSHIP BOARD ACTION

To: Mark Stuhldreher, Township Manager

DATE: May 3, 2022

FROM: Kim Smith, Public Services Director

DATE FOR BOARD CONSIDERATION: May 11, 2022

ACTION REQUESTED: Consideration to approve the Township Participation Contract with the Isabella County Road Commission (ICRC) for the Carriage Hill Estates #1 & #2 Subdivision Paving Special Assessment District for the completion of a grind, 2 ½” paved overlay, and 1” gravel shoulder on Carriage Lane from Millbrook Road to Grant Road in the amount of \$99,039.00, and authorize the Township Manager to sign said contracts.

Current Action X Emergency

Funds Budgeted: If Yes X Account # 245-000-973.112 No

Finance Approval MDS

BACKGROUND INFORMATION

Michigan state statute authorizes townships to make public improvements and provide services to their residents and taxpayers. The special assessment process is one way a township can expend public money for improvements. Act 188 of 1954, as amended, establishes, and authorizes townships to utilize special assessment procedures to fund the costs of certain types of improvements. One of the improvements authorized by the act is the construction, improvement, and maintenance of public roads. While the statute allows for townships to initiate a special assessment district, it is typically done by petition of the property owners in a designated area who wish to make an authorized improvement. The township acts in an administrative capacity to establish the district, gather cost estimates, plan the improvement, provide financing, levy, and collect special assessment funds to pay off the debt.

The residents of Carriage Hill Estates #1 & #2 Subdivisions have met all of the requirement of the special assessment process. On April 27, 2022, the Township Board of Trustees approved the Special Assessment Roll. The Isabella County Road Commission (ICRC) is responsible for the maintenance of all county roads located in Union Township. In order to facilitate the completion of a grind, 2 ½” paved overlay, and 1” gravel shoulders in Carriage Hill Estates #1 & #2 Subdivision the Board of Trustees is required to approve a Participation Contract with the Isabella County Road Commission.

SCOPE OF SERVICES

This contract provides for the completion of a grind, 2 ½ “paved overlay, and 1” gravel shoulders on Carriage Lane from Millbrook Road to Grant Road by the Isabella County Road Commission.

JUSTIFICATION

It is recommended that the Township Board of Trustees adopt the Participation Contract with the Isabella County Road Commission so that the grind, 2 ½” paved overlay, and 1” gravel shoulders can be completed during the 2022 construction season.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with these appointments (From Policy 1.0: Global End)

- Community well-being and common good
- Safety

COSTS

Construction Cost Estimate \$99,039.00

PROJECT TIME TABLE

2022 Construction Season

RESOLUTION

It is Resolved to approve the Township Participation Contract with the Isabella County Road Commission (ICRC) for the Carriage Hill Estates #1 & #2 Subdivision Paving Special Assessment District for the completion of a grind, 2 ½” paved overlay, and 1” gravel shoulder on Carriage Lane from Millbrook Road to Grant Road in the amount of \$99,039.00 and authorize the Township Manager to sign said contracts.

Moved by _____ Seconded by _____

Yes:
No:
Absent:

TOWNSHIP PARTICIPATION CONTRACT

This Agreement is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

Project No. 493-014-121407	Carriage Lane – Millbrook to Grant	Grind and Pave 1’ gravel shoulders
	Estimated Cost	\$99,039.00
	Union Township Share	\$99,039.00

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

UNION TOWNSHIP

ISABELLA COUNTY ROAD COMMISSION

By: _____
Manager

By: _____
Manager

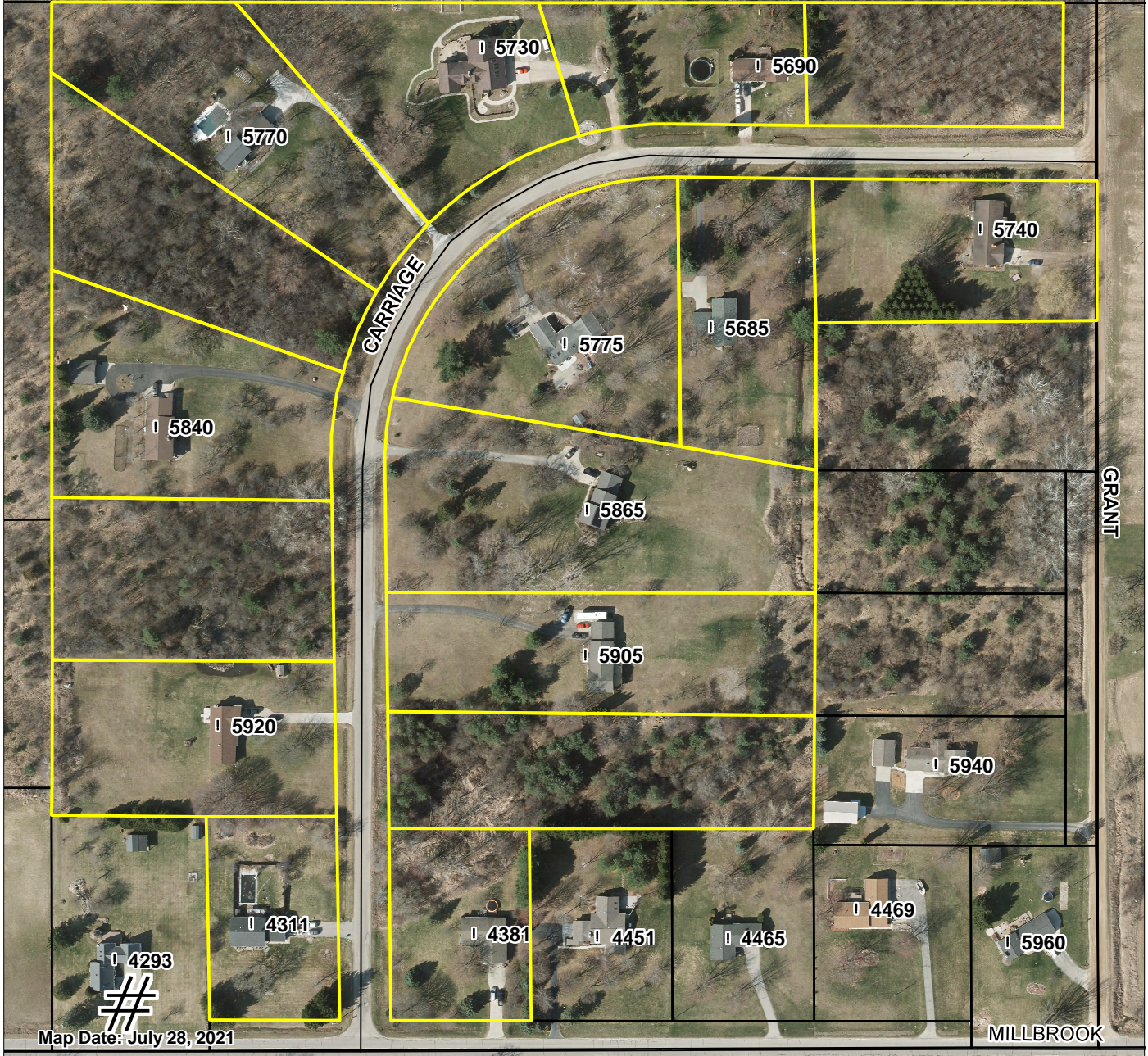
By: _____
Clerk

By: _____
Board Secretary

Board Approval on: _____

Board Approval on: _____

Paving Special Assessment District - Carriage Hill Subdivision Area



Map Date: July 28, 2021

PID	PropertyAddress	Owner	Acreage
14-035-30-012-00	5740 GRANT RD	SMITH MICHAEL J & CINDY A	1.50
14-051-00-001-00	4311 E MILLBROOK RD	SALEM WILLIAM J	1.00
14-051-00-002-00	4381 E MILLBROOK RD	D & D REAL ESTATE	1.03
14-053-00-009-00	CARRIAGE LANE	D & D REAL ESTATE INVEST, LLC	1.26
14-053-00-010-00	5690 CARRIAGE LANE	WARNER TIMOTHY & JULIE	1.28
14-053-00-011-00	5730 CARRIAGE LANE	PARTIE BRIAN & JEANINE	2.02
14-053-00-012-00	5770 CARRIAGE LANE	LAPHAM DAVID & CAROLYN TRUST	2.07
14-053-00-013-00	CARRIAGE LANE	D & D REAL ESTATE INVEST, LLC	1.83
14-053-00-014-00	5840 CARRIAGE LANE	DOLE BRYAN & JILL	1.91
14-053-00-015-00	CARRIAGE LANE	D & D REAL ESTATE INVEST, LLC	1.63
14-053-00-016-00	5920 CARRIAGE LANE	COVARRUBIAS MICHAEL G & JOAN M	1.63
14-053-00-017-00	CARRIAGE LANE	D & D REAL ESTATE INVEST, LLC	1.84
14-053-00-018-00	5905 CARRIAGE LANE	MUNLEY VINCENT P & JENNIFER L	1.89
14-053-00-019-00	5865 CARRIAGE LANE	MCDONALD BRIAN & LARA L	2.49
14-053-00-020-00	5775 CARRIAGE LANE	PETERSON ROBERT P	1.93
14-053-00-021-00	5685 CARRIAGE LANE	WOERLE NORMAN & SUSAN	1.36

To: Board of Trustees

DATE: May 3, 2022

FROM: Mark Stuhldreher, Township Manager

DATE FOR CONSIDERATION: 5/11/2022

ACTIONS REQUESTED: To approve a Participation Agreement with the Economic Development Authority Board for an increase in West DDA District funding of \$120,594.00 to support the installation of paved shoulders as part of the reconstruction of S. Lincoln Road from the Chippewa River bridge south to and including the E. Broomfield Road intersection, and to authorize the Township Manager to sign the Agreement.

Current Action Emergency

Funds Budgeted in 2022: No If Yes Account# _____

Finance Approval _____

BACKGROUND INFORMATION

Beginning in 2018, the EDA Board has included funding support in the West DDA District Fund budget for the reconstruction of S. Lincoln Road from the Chippewa River bridge south to and including the E. Broomfield Road intersection. On April 19, 2022, the EDA Board adopted a motion to authorize a Participation Agreement with the Board of Trustees to increase West DDA District Fund support for this project by \$120,594.00 to support installation of paved shoulders in the project area.

SCOPE OF THIS AUTHORIZATION

Board approval of this Participation Agreement with the EDA Board would authorize an additional \$120,594.00 in funding from the West DDA District to support the reconstruction of S. Lincoln Road from the Chippewa River bridge south to and including the E. Broomfield Road intersection.

JUSTIFICATION

Completion of the project is consistent with the EDA Board’s adopted Development Plan and associated implementation strategies for the West DDA District. Completion of this project will also provide substantial community benefits in the areas of safety for motorists and bicyclists, roadway functionality, and stormwater management and drainage. Paved shoulders provide additional recovery space for errant vehicles, lateral support for the roadway pavement structure, greater safety for bicyclists, and promotion of non-motorized transportation consistent with the Township Master Plan. The stormwater management and drainage improvements would also improve safety at the intersection and help to lengthen the lifespan of the paving improvements.

BOARD OF TRUSTEES GOALS ADDRESSED

Board of Trustees goals addressed (from Policy 1.0: Global End):

- 1. Community well-being and the common good**
- 3. Safety**
- 4. Health**
- 6. Commerce**

Completion of the road improvements with the paved shoulders would help to support a sustainable (1.0), accessible, walkable and bikeable (1.4.1) community, and will expand the network of safe, accessible routes for pedestrians, bicyclists, and motorized vehicles in the West DDA District (1.3.1). The project furthers the Board’s desired outcomes of safe, well-maintained roads (1.3.4) and creating on-road bike lanes (1.3.4.1). It will also expand the network of class A all-season primary roads in the Township, which is a significant potential benefit for businesses in the area (1.6).

COSTS

A total of \$120,594.00 in increased funding from the West DDA District Fund to support installation of paved shoulders as part of the reconstruction of S. Lincoln Road from the Chippewa River bridge south to and including the E. Broomfield Road intersection. If approved, this change would be reflected in a subsequent FY2022 budget amendment, which would also be subject to Board of Trustees and EDA Board approval.

TIMETABLE

The road project is planned for construction this summer by the Isabella County Road Commission.

RESOLUTION

To approve a Participation Agreement with the Economic Development Authority Board for an increase in West DDA District funding of \$120,594.00 to support the installation of paved shoulders as part of the reconstruction of S. Lincoln Road from the Chippewa River bridge south to and including the E. Broomfield Road intersection, and to authorize the Township Manager to sign the Agreement.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

Economic Development Authority Board Participation Contract

This Agreement is made and entered into by and between the Charter Township of Union Board of Trustees, County of Isabella, hereinafter referred to as the **"Township Board,"** and the Economic Development Authority Board for the Charter Township of Union, County of Isabella, hereinafter referred to as the **"EDA,"** for the following improvements:

Paved Shoulders for the 2022 South Lincoln Road improvements south of the bridge over the Chippewa River to Broomfield Road	
Total additional Township funding support, as approved by the Board of Trustees on 3/9/2022	\$300,098.00
EDA Share for installation of paved shoulders	\$120, 594.00

Payment as stated above will be due upon receipt of invoice. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date.

The undersigned EDA Board official, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the EDA Board.

Charter Township of Union Economic Development Authority Board

Charter Township of Union Board of Trustees

By: Thomas Kequom
Thomas Kequom, Chair

By: _____
Mark Stuhldreher, Manager

EDA Approval on: 4/19/22

Board Approval on: _____



2261 E. REMUS ROAD
MT. PLEASANT, MI 48858
OFFICE PHONE: 989-773-7131 FAX: 989-772-2371

Lincoln Road (Broomfield Rd Intersection to Bridge)

2/25/2022, 2:00 pm

Revenue

• State Earmark (Hauck)	- \$ 600,000
• MDOT Cat F Grant	- \$ 375,000
• EDA, Union Twp	- \$ 330,000
• Union Twp (Gen. Fund)	- \$ 167,000
• <u>Isabella CRC</u>	- \$ 167,000
• Total	- \$1,639,000

Project Estimated Cost (Including Paved Shoulder) - \$2,118,098

Unfunded Portion (\$ 479,098)

- Scope of Project, 3-Lanes all directions, Storm Sewer, Curb and Gutter Intersection, Portion of North leg taper down to 2-lanes (Includes Paved Shoulder).
- Road segment will be Class A when completed.
- No additional Easements/Grading permits required to construct project as scoped above.
- Will need to be bid out ASAP, In April for May Construction Start.
- State Funding and MDOT Grant need to be used by or before September 30, 2022.